

**Town of Webster  
Office of Select Board  
945 Battle Street/Rte. 127  
Webster, NH 03303**

Select Board Meeting – April 27, 2015

6:32 pm Select Board present: Chairman Bruce Johnson and Selectman Roger Becker. Selectman Michael Borek was not in attendance. The Board signed the vendor and payroll manifests.

Police Chief Robert Dupuis presented or advised the Board of the following:

- 55 calls for service in the past two weeks, with highlights read.
- PO #12 for the PD to The Inn at Mills Falls for the summer conference in the amount of \$671.57.
- Requests for leave: Lieutenant Phil Mitchell – 5/13, 5/16, 5/17 & 5/24 (approved); Officer Dan Shapiro – 6/12 to 6/14 (denied as Lt. Mitchell already has those days off) and Officer Shapiro – 7/10 & 7/11 (approved).
- Provided a copy of the Department policy relative to Motor Vehicle Unlocks.
- He sent a letter regarding unregistered vehicles to the owner of 874 Battle Street, which was returned. He followed up by contacting the alarm company and the Framingham, MA Police and found that he had been evicted from his last known residence. Emmett Bean inquired as to whether the land at that location was listed as two parcels as that could affect the number of vehicles. This will be verified

The Board signed the following for Administrative Assistant Judith Jones:

- Chairman Johnson made a motion to accept the 4/13/15 Select Board minutes as written; seconded by Selectman Becker and approved.
- Selectman Becker made a motion to unseal the non-public session minutes of 4/13/15 and to accept them as written; seconded by Chairman Johnson and approved.
- Chairman Johnson made a motion to accept the 4/22/15 Select Board work session minutes as written; seconded by Selectman Becker and approved.
- The Personnel Policy update as amended on 4/22/15 was signed.
- Signed the Avitar Associates Town Clerk Software Contract.
- A Building Permit for Matt Foss – Map 7-1-1 was signed.
- A Junkyard License for Copart – Map 9-18-2 from 5/1/2015 to 6/30/2015. It will be necessary for a new application for a junkyard license and fees to be paid before 7/2/2015. Copart will be notified of this.
- The Board reviewed and made decisions regarding those properties on the “Tax Deed” list as provided by the Tax Collector.

Financial Administrator Wendy Pinkham presented the following to the Board:

- Two Timber Tax Bills: Doris Beck and Robert Pettingill.
- PO #11 for the Highway to TST Hydraulics, Inc. for a permco pump repair in the amount of \$497. Chairman Johnson made a motion to withdraw \$497 from the Highway Expendable Trust Fund #780193413 for payment of the repairs; seconded by Selectman Becker and approved.
- Voided check register and a re-issue of a check and register was signed by the Board. This was at the request of the Treasurer
- Mrs. Pinkham provided an updated budget through April advising that the PSB propane line was over by \$1,000, providing an explanation.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 7 calls for the month.
- Revised the mutual aid run calls.
- Easter Egg Hunt at the PSB went well as did the recent rabies clinic. He thanked everyone involved.
- A Chicken BBQ is planned for 6/20/15 at the station for the Firemen’s Association. They plan to donate 10% of the proceeds to the Food Pantry. Tickets are available from members of the Fire Department.
- The bumper has been repaired on the ambulance, with parts costing \$57. Resident Tara Gunnigle later inquired about safety inspections of the vehicles. Chief Wolinski advised that there are general inspections and the annual inspection done by Valley Fire.
- Noted that there is a pit is dug around the PSB as the safety improvements are in progress.
- He took a Company Officer Development class – a 2-day seminar in Dover and another officer is taking the Fire Officers One class.
- Updated the Fire Permit information on the website.

Mr. Bean inquired of Chief Dupuis about the new hands free law and how it would affect the emergency vehicles. Chief Dupuis advised that the Statue exempts emergency vehicle radios but not the use of a phone or texting. Discussion continued on backup camera systems, which is not allowed to be on if in forward motion. Mr. Bean noted the plow trucks have them on all the time. Chief Dupuis will review this. Discussion continued.

Road Agent Bean presented or advised the Board of the following:

- Road posted signs are down except on Pond Hill due to recent and ongoing repairs of that road.
- When Engineer Erin Darrow was in Webster it was planned that by 5/1/15 she will prepare a Letter of Intent to get the White Plains Project started at a cost of \$200 that he approved. The Deer Meadow Road culvert issue near the Estep residence will cost much more as it needs more permits. He requested the Board’s approval for Ms. Darrow to move forward at an approximate cost of \$1,000. He advised that Ms.

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B G Johnson

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R A Becker

Darrow will be in Webster on 5/2/15 at 2:00 pm as planned to discuss the Bashan Hollow Road culvert project. This project will require a Public Hearing as it is a Scenic Road which is planned for 5/21/15 at the Planning Board Meeting, which Ms. Darrow will attend. DES permits will still be required for projects in addition to any needed engineering costs.

- He inquired about the PSB project and progress. Discussion ensued.

Tim Riel, resident of the Class VI portion of Pond Hill Road requested Board permission to fix the road for Insurance purposes and for access by Emergency Vehicles. He has a project proposal and has met with Road Agent Bean and would like to continue seeking his advice for the project. Culverts are plugged and improvement for the diversion of the water runoff going across the road into the Lake is needed. Selectman Becker advised that a plan needed to be presented to the Board for acceptance or denial. Discussion ensued. Dick Inman recommended that the Board be clear on what kind of detailed plan is requested.

Planning Board Vice Chairman Sue Roman met with the Board to request that they sign the Sanborn Head contract, relative to Copart for services regarding monitoring wells, which was later signed by Chairman Johnson on 4/29/15 as only one signature was required. There is a meeting with the Board and Copart scheduled for 5/4/15 at the Town Hall at 4:00 pm.

Ms. Gunnigle requested to have her request to meet with the Board tonight rescheduled for 5/11/15 with Selectman Borek in attendance, which was approved.

Old Business:

- Mrs. Jones was requested to call those 2015 Board and Committee Members listed that have not been appointed until 2018 to see if they will continue to serve. She will also put a notice in the Grapevine requesting volunteers to the Franklin VNA; the actual appointments are done by the Franklin VNA, but they look to the Town for volunteers.
- Efficiency Statement moved to 5/11/15 agenda.
- Discussed citizen's letter of concern given to the Health Officers. Selectman Becker recommended that a meeting be facilitated between the Health Officer and those that signed the complaint for more information. Mrs. Jones will try to facilitate this meeting, which will not be at a Board meeting.

New Business:

- The Board approved use of the Soccer Field by the School. Mr. Bean inquired about liability insurance, which Selectman Becker indicated would be covered by the School. Ms. Roberts referred to the Memorandum of Understanding with the school addressing insurance. Discussion ensued relative to insurance.

Mrs. Pinkham advised that she had prepared three applications for insurance for Property Liability as the Town is losing their current carrier, noting there is only one other risk pool carrier, and is working on completing these. Additional research is needed to complete the applications so that she can obtain a quote for coverage and though the deadline to withdraw is 5/15/2015, if the Town could get a quote expected in two days to go forward to cover from January to December, unlike the current fiscal year, it would be a plus. She noted that anything that is "open" with the existing insurance carrier would be covered such as the latest incident with the cruiser damage. She further explained why all this is happening with our current insurance carrier. She advised that there are really no other choices for the Town.

7:55 pm Selectman Becker made a motion to go into non-public session pursuant to RSA 91-A:3 II (b), the hiring of any person as a public employee; seconded by Chairman Johnson. Roll call: Chairman Johnson – yes and Selectman Becker – yes. Mrs. Jones was requested to attend.

8:11 pm Chairman Johnson reconvened the meeting. These minutes are sealed.

Immediately following this Selectman Becker made a motion to adjourn; seconded by Chairman Johnson and approved.

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**Bruce G. Johnson**  
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**Roger A. Becker**